### ITS Asia-Pacific Board of Directors Meeting

**Venue: Marina Mandarin Singapore, Level 1, Libra & Gemini**

**Date/Time: 9:30 a.m. - 12:20 p.m. 19 March, 2019**

# Draft Minutes

Chaired by Mr. Dean Zabrieszach, ITS Australia.

Please note that these minutes are cross-referenced to the annexed meeting materials.

1. **Establishment of the AP-BOD meeting**

Dean Zabrieszach, the chair welcomed everyone and confirmed the establishment of the meeting with the attendance of 10 out of 11 ITS Asia-Pacific BOD members.

1. **Confirmation of Minutes of last AP-BOD meeting**

The draft minutes of the last meeting (16 September 2018, Copenhagen) were confirmed.

1. **Confirmation of the Agenda**

The agenda was confirmed.

1. **Selection of the 18th ITS APF 2021 Host City**

The APBOD member from Indonesia did not present the meeting without any prior notice.

The presentation started with the city of Chengdu.

Presenter: Ms. Maoning WANG, Suchuan University

The Chair confirmed the necessity of voting although one of the candidates did not show up and the winner should get more than a half of the APBOD members’ votes.

Q&A (all were answered by Xiaojing Wang)

Susan Harris asked if there would be any networking opportunity planned for international visitors.

Xiaojing Wang answered that the several activities were planned to provide the opportunities to international visitors. He said that the city of Chengdu was modern and open as the gateway of the west China, there were a lot start-up companies there, and that there were many academia people coming from abroad.

Dean Zabrieszach asked if there was any thought about the both APF in 2021 and ITSWC in 2022 might affect each other.

Xiaojing Wang said that it was the core reason to apply for bidding APF2021 event which might boost the interest from EU and AM into the ITSWC2022.

Mohammed Hikmet asked how the host was going to deal with the challenges such as the Chinese dominated language problem and the necessity of hiring a lot of professional translators. He said the host might need to see this much deeper to encourage exhibitors there.

Xiaojing Wang confirmed to work on these challenges.

Jason Chang asked if the city government would have any role for hosting the event.

Xiaojing Wang said that there would be the public and private collaboration events planned. He added that the local government wanted to invite more international conferences and give the financial support to the host.

The Chengdu Transportation Commission confirmed to support the event.

The voting was executed and the result was:

8 votes: Chengdu

2 votes: none

Getting more than 6 votes in the presence of a witness, Shigetoshi Tamoto, the city of Chengdu was confirmed to be the host city of the 18th ITS AP Forum 2021.

**Break (20 minutes)**

1. **Suggestion from the Policy Direction Sub-committee**.

Mohammed Hikmet, the chair of the sub-committee reported the process of the discussion for these few months.

* The members submitted the required items to be considered for better selecting the host city of the ITS World Congresses, and all the items were put together and classified into the scalable items and quality items.

And he suggested the following as the conclusion of the subcommittee that:

* The sub-committee would establish the small discussion group to continue the discussion in the direction suggested at the sub-committee, and come up with the details of the suggestion by the date of WCBOD in LA to be agreed by the time for the next WC voting to be held in Los Angeles in October 2020.

The small discussion group would consist of;

Sub-committee Chair (Mohammed Hikmet)  
ITSAPBOD Chair (Dear Zabrieszach),  
AP Secretariat (TBD) and  
WCBOD members who do not submit for the next WC bidding (Andrew Chow and Charles So).

The above direction was agreed by the ITSAP BOD members unanimously.

Hajime Amano, the Secretary-General appreciated the efforts and look forward to the comprehensive suggestion.

1. **ITS Asia-Pacific: Activities/budget report of ITS AP for FY2018**

Takaaki Segi, AP Secretariat reported the activities/budget of ITS AP for FY2018 and the report was approved.

1. **ITS Asia-Pacific: Activities/budget plan of ITS AP for FY2019**

Takaaki Segi introduced the activities and budget plan of ITS AP for FY2019 and the plan was approved.

1. **Report from the 17th ITS Asia-Pacific Forum Brisbane 2020**

Susan Harris made the progress report of ITSAPF Brisbane.

She welcomed the nomination of the ITSAP members for the high-level speakers and topics for PL and ES.

1. **Report from the 26th Singapore World Congress 2019**

Andrew Chow made the progress report of 2019WC preparation.

Saurav Bhattacharyya explained about the status of the Youth Leadership Development Programme and thanked the cooperation of the ITS AP BOD members for selecting the students.

Actions:   
ITS AP Secretariat will share the presentation with the participants soon. --> Done.

1. **Announcement from ITS AP**

<2020WC Exhibition>  
Ikuko Okada, ITSAP Secretariat introduced the plan of the special exhibition zone at 2020WC LA called “the Path to the Seamless Mobility”.

The Suzhou Government confirmed to join the event.

<ITS AP Workshop 2019>

Ikuko Okada, ITS AP secretariat called for the candidate city for ITS AP Workshop 2019.

Mohammed Hikmet proposed Christchurch on May 6-7 in conjunction with “T-tech forum”.

ITS Korea proposed Sejong City in December.

Xiaojing Wang suggested Beijing in June.

Action:  
ITS AP Secretariat will remind the original concept of ITS AP Workshop for the members and call for the candidate by e-mail. 🡪 Done.

1. **Other business**

Xiaojing Wang, ITS China Industry Alliance promoted the event “World Transport Convention” in June2019. He also introduced the rep from the Suzhou Transport Bureau.

The Chair conveyed the special sympathy to ITS NZ regarding what happened to the country in the previous week on behalf of the members of ITS AP BOD Members.

1. **Next meeting**

Sunday, 1400-1600, 20 October 2019 in Singapore

**Adjourn**